



# ESSMY

## Music Parents Association Minutes

**Purpose of Meeting:** ESSMY Music Parents Association

**Date:** April 30, 2019 (Tuesday)

**Location:** ESSMY Learning Commons

**Time:** **Start:** 5:34 PM

**End:** 6:26pm

### ATTENDEES

Members	Present	Apologies	Members	Present	Apologies
Robb Heit (Chair)	X		Graham Larson (Treasurer)	X	
(Vice Chair) Daniel Chaisson		X	Kelly Warawa (Fundraising)		X
France Perrault (Secretary)	X		Gillian Brinston-Kurschat (Music Director)	X	
Amy Gordon (Events)		X			
Sheila Glebe (Admin)		X	Monique Aultman (Admin)		X
(Members at Large): Lori Beerwart, Brent Heit					

### AGENDA

Item #	Item	Owner	Item #	Item	Owner
1	Call to order	Chair	4	Old Business	All
2	Reports	All	5	New Business	All
3	Actions	All	6	Next Meeting	Chair

### MEETING MINUTES

### ACTIONS

Item #	Type	Discussion, Review and Action Required	Who	When
1		<b>CALL TO ORDER</b>		
	ACTION	Meeting called to order by Robb at 5:42 pm <b>Approval of Agenda / Minutes</b> <ul style="list-style-type: none"> <li>Minutes from April 2 were tabled.</li> </ul>	Robb	
2		<b>REPORTS</b>		
		<u>Chair</u> <ul style="list-style-type: none"> <li>Looking at Jasper, less frills, and raising the funds before confirming. Gillian to put together a preliminary budget.</li> <li>Waiting for a call back on the Zoo (have confirmed that the zoo will work for us, confirming the date, but shooting for June 11th)</li> <li>Sent the letter for the donations</li> </ul>		
		<u>Vice Chair</u> <ul style="list-style-type: none"> <li>No report</li> </ul>		
		<u>Treasurer</u> <ul style="list-style-type: none"> <li>Verification of Group Independence document needs to be completed</li> </ul>		



# ESSMY

## Music Parents Association Minutes

		<ul style="list-style-type: none"> <li>Review of the budget</li> <li>Fees, donations, and fundraiser - fees expected to be reconciled for families (reconciliation required)</li> <li>Letter going out in band class for delinquent families <ul style="list-style-type: none"> <li>Gillian is updating the budget sheet, Sheila to confirm</li> </ul> </li> <li>Current status of the financials <ul style="list-style-type: none"> <li><a href="#">Budget</a> to be reviewed for adjustments.</li> </ul> </li> </ul>	Gillian	
		<u>Events</u> <ul style="list-style-type: none"> <li>Amy is good on setting up</li> <li>Anita is good to organize</li> <li>Robb will find and attach to the minutes the checklist. <ul style="list-style-type: none"> <li>2019 <a href="#">Soiree Logistics Updated April</a></li> </ul> </li> </ul>		
	FYI	<u>Fundraising</u> <ul style="list-style-type: none"> <li>Fundraising efforts for the Fall were down by ~50%</li> <li>Sausage fundraiser potential in the Spring</li> </ul>	Brent Kelly	
		<u>Music Director</u> <ul style="list-style-type: none"> <li>Next Year's Planned events are tentatively scheduled as follows: <ul style="list-style-type: none"> <li>Jumpstart scheduled for September 26th or October 5th - grade 7s and new grade 8s</li> <li>September 26th at 7pm - AGM Concert</li> <li>December 18th - Christmas Concert</li> <li>April 26th - Soiree de la Musique</li> <li><i>Professional Development (Bill Damur) May 1</i></li> <li><i>May 23th to 25th (budgeting roughly \$300/ per student) - Voted to supplement the budget to keep the individual student costs down to \$250/student.</i></li> <li>June 11 - Year-end Concert</li> </ul> </li> </ul>		
3		<b>ACTIONS</b>		
	ACTION	<ul style="list-style-type: none"> <li>Bylaws as they relate to the # of years a person can hold a position, the # of years a person can be on the executive and the # of meetings required in a year was briefly discussed. Brent will review for possible amendments.</li> </ul>	Brent	TBD
4		<b>OLD BUSINESS</b>		
		<ul style="list-style-type: none"> <li></li> </ul>		
5		<b>NEW BUSINESS</b>		
		<b>For the next meeting, we are going to have a discussion on how do we support and encourage growth in the band program?</b>		
6		<b>MEETING ADJOURNED</b>		
		Meeting adjourned at 6:26pm		

(Type: FYI=Information DIS=Discussion ACT=Action)



ESSMY

## Music Parents Association Minutes

### NEXT MEETINGS:

**Scheduled Date:** June 4th, 2019

**Location:** ESSMY Learning Commons

**Scheduled Time: Start:** 5:30 PM

**End:** 6:30 PM

The preceding is considered to be a true and accurate documentation of all information discussed during the above meeting. Should there be any discrepancies or omissions, please submit written notification to the undersigned prior to commencement of the next meeting. Should no written notification be received, minutes will be deemed accurate and acceptable by all.

RECORDED BY: Robb Heit